

WVU Aquatics Employment process

***To become a staff member at the SRC pool, you must be a current student at West Virginia University.**

Lifeguard Employment Process:

1. Apply online (Mountaineer TRAK)
2. Water Skills Assessment. * **Must bring current American Red Cross Lifeguard Certification**
3. Interview and Payroll Processing Information
4. Policy and procedures/BBP Training
5. Title IX Training
6. Employment

Primary Responsibilities:

- To prevent accidents and eliminate or minimize hazardous situations.
- To recognize and respond quickly to all emergency situations and administer first aid as needed.
- To communicate to other lifeguards and facility management the need for additional assistance or equipment in an emergency.
- To observe and enforce all rules and regulations of the facility.
- To educate and inform patrons of the rules and regulations as necessary.
- To complete all required reports and records on schedule and to submit them to the proper person or office.
- To maintain complete, safe and sanitary facility.
- To attend in-service training sessions and staff meeting as scheduled.
- To carry out all additional duties assigned by Head Guards, Shift Leaders, or Aquatic Management.
- To conduct oneself in a professional manner.

Water Skills Assessment:

- Swim 300 yards continuously demonstrating breath control and rhythmic breathing. Candidate may swim using the front crawl, breast stroke or a combination of both.
- Tread water for 2 minutes using only the legs.
- Complete a timed event within 1 minute 40 seconds. Starting in the water, swim 20 yards (Face may be in or out of water), Surface dive, feet-first or head first, to a depth of 7-9 feet to retrieve a 10-pound object. Return to surface and swim 20 yards on back to the starting point with both hands holding the object and keeping face at or near the surface.
- Exit water from gutter
- Perform compact entry into vortex area and exit.
- Perform shallow in-line techniques.
- Perform a rescue scenario and remove victim from water.

Teacher/Instructor Employment Process:

1. Apply online (Mountaineer TRAK)
2. Interview/Payroll Processing Information/ Background Check Information
3. Teacher Meeting Policies and Procedures
4. Teacher Meeting Assignments and Class Rosters
5. Title IX
6. Employment

Expectations/ Opportunities:

The WVU student rec center aquatics area is open **M-F 5:45a-11p as well as Saturday (7:45a-9p) and Sunday (9:45a-9p)** during regular hours. We do operate on reduced hours during the summer and university breaks. Extra hours and opportunities are available for employees who exemplify leadership and exceed

the standard of expectations. We hold our employees to a certain standard and expect them to carry themselves in a manner that is professional and sensitive to others as we are a diverse university with multicultural ideologies and policies.

We expect our employees to be able to communicate with staff and patrons effectively to ensure aquatic safety and an enjoyable experience for our patrons. We expect our employees to be coachable and open to constructive critique as this environment is constantly changing to better fit the needs of our patrons.

*** Experience is preferred for all positions. Because of our department's commitment to the Student Financial Aid Program, first consideration is given, in some positions, to the applicants who have received an award through the Federal Work Study Program.**

For additional information contact:

Sandra M. Peppel

SRC Aquatic Manager

(304) 293-5078

smpeppel@mail.wvu.edu